



DEPT OF BUILDING AND ZONING
44 Main Street, Manor PA 15665
724-864-2525

DEMOLITION PERMIT

INSTRUCTIONS

- Completely fill out Page 1 of Application for Demolition Permit. If a block is Not Applicable, write "N/A" in that block.
- Have each Utility Provider verify service has been DISCONNECTED from the property.
- Fill out the first block on Page 2 of Application, if necessary. Then fill out the second block and Notarize the third block on Page 2 of the Application for Demolition Permit.
- Have Contractor's copy of Workmans Compensation and Liability Insurance, or Notarize "Affidavit of Exemption" and attach.
- Return Application to the Borough Office for the Zoning/Building Inspector's review.
- Cost: \$129.50 for a house, \$79.50 for a garage or accessory structure; payable to "C.W.C.O.G"

Inspections:

(Please provide atleast 48 hours lead time for each inspection.)

Call Lee Miller, 724-523-5940 x7505 to schedule inspections.

- 1st Open and clean foundation with floor, broken up or removed. ALL DEBRIS REMOVED.
- 2nd Finish grading and seeded

MANOR BOROUGH
Application For Residential Demolition Permit

*Before a building can be demolished or removed, the owner or agent shall notify **ALL** utilities having service connections with the building/structure such as water, gas, electric, sewer, and any other connections (such as communications cable).*

Date: _____ Permit Number: _____

Location of Proposed Work: _____

Legal Description: Ward _____ Block _____ Map # _____
Parcel _____ Lot # _____

Nature of Work: _____

Type of Occupancy and Construction: _____

Estimated Value of Work: \$ _____

WATER - Municipal Authority of Westmoreland County / 724-755-5800

I, _____, a representative for, MAWC have confirmed the utility connection has been satisfactorily removed or sealed and plugged in a safe manner.

DATE: _____ Signature: _____

ELECTRIC – West Penn Power / 800-686-0021

I, _____, a representative for, West Penn Power have confirmed the utility connection has been satisfactorily removed or sealed and plugged in a safe manner.

DATE: _____ Signature: _____

GAS – Dominion People’s / 800-764-0111

I, _____, a representative for, Dominion People’s Gas have confirmed the utility connection has been satisfactorily removed or sealed and plugged in a safe manner.

DATE: _____ Signature: _____

SANITARY SEWER/SEPTIC – Manor Borough / 724-864-2422

I, _____, a representative for, Manor Borough Sewage have confirmed the utility connection has been satisfactorily removed or sealed and plugged in a safe manner.

DATE: _____ Signature: _____

MANOR BOROUGH
Application For Residential Demolition Permit

OTHER _____

I, _____, a representative for, _____ have confirmed the utility connection has been satisfactorily removed or sealed and plugged in a safe manner.

DATE: _____ Signature: _____

Owner: _____ Address: _____ Phone#: _____

Contractor: _____ Address: _____ Phone#: _____

COMMONWEALTH OF PENNSYLVANIA, COUNTY OF _____
_____, Deponent, being duly sworn, says that (s)he is owner for when work is proposed to be done, and/or use incurred and that the facts set forth on Page One and Page Two of this document are true and correct, and the Zoning Ordinance shall be complied with whether set forth herein or not.

SWORN AND SUBSCRIBED BEFORE ME

This _____ day of _____, 20____

Signature

(notary stamp)

Approved by: _____ Date: _____

Permit Fee: \$ _____

Denied by: _____ Date: _____

Reason for Denial: _____

I inspected and approved the completed demolition work and found all work to be satisfactory and completed. Demolition work must be inspected before backfilling.

Date: _____ Signature: _____

I inspected and approved the completed backfill work and found all work to be satisfactory and completed.

Date: _____ Signature: _____



Workers' Compensation Information Form

AFFIDAVIT OF EXEMPTION

The undersigned affirm that he/she is not required to provide Workers' Compensation Insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated:

- ___ Property owner performing own work. If property owner does hire a contractor to perform any work pursuant to building permit, the contractor must provide proof of Worker's Compensation Insurance to the Borough. Homeowner assumes liability for contractor compliance with these requirements.
- ___ Contractor has no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of Insurance to the Borough.
- ___ Religious exemption under the Workers' Compensation Law. All employees of contractor are exempt from Workers' Compensation Insurance. Attach copies of religious exemption letter for ALL employees.
- ___ Use this form when applicable to Part C on the Workers' Compensation Form.

Signature of Applicant

Commonwealth of Pennsylvania

County of _____

Sworn to and subscribed before me on this

_____ day of _____, 20 ____.

Notary Public

Chapter 102 Fact Sheet

<http://www.pacode.com/secure/data/025/chapter102/chap102toc.html>

- Any earth disturbance over **5,000 square feet** requires a written erosion and sediment control plan and it must be available on site.

IF DISTURBING MORE THAN 1 ACRE READ BELOW

- NPDES permits are required for any earth disturbance activity that **disturbs 1 acre or greater**, regardless of whether the activity results in a point source discharge. **102.5 (a)**
- **General NPDES-** \$500 – payable to WCD Clean Water Fund
\$100/disturbed acre – payable to Commonwealth Clean Water Fund
Individual NPDES- \$1,500 – payable to WCD Clean Water Fund
\$100/disturbed acre – payable to Commonwealth Clean Water Fund – **102.6(b)**
- Written erosion and sediment (E&S) control plans are required for both **agricultural plowing and tilling** activities that disturb over 5,000 square feet AND **animal heavy use areas** that disturb over 5,000 square feet. The E&S plan must identify all “Surface Waters of the Commonwealth”.
102.4 (a)
- **Inspection reports** and monitoring records should be **available on site**. They can be maintained electronically as long as a copy can be produced when requested by the Westmoreland Conservation District (WCD) or Department of Environmental Protection (DEP). **102.4(b)**
- A **pre-construction meeting** must be held for any earth disturbance activity which is authorized by a permit. Any person who has a role in the design or implementation of the E&S control plan or post-construction stormwater management (PCSM) plan must attend this meeting. **102.5(e)**
- A Notice of Termination (NOT) must be submitted to the WCD or DEP which identifies the person(s) responsible for the **long-term operation and maintenance** of PCSM best management practices (BMP’s). **102.7(a)**
- “**Record Drawings**” of PCSM structures, with a final certification, should be included with the NOT.
102.8(l)
- **Permit Renewals:** A person conducting earth disturbance activities under a permit issued before November 19, 2010, and renewed prior to January 1, 2013, shall implement, operate, and maintain the PCSM requirements in accordance with the terms and conditions of the existing permit. After January 1, 2013, the renewal of a permit issued before November 19, 2010 shall comply with the requirements new permit. **102.8 (a) Renewals need submitted 180 days before expiration.**
 - **NOTE: Currently, NPDES permits which are being issued are valid for 5 years. ESCGP-2 permits are valid for 5 years.**
- **A licensed professional** or designee shall be present on site and be responsible during critical stages of PCSM installations. Critical stages may include the installation of underground facilities, structurally engineered BMP’s, or other BMP’s identified by WCD or DEP. **102.8(k)**

(OVER)

- New buffer requirements: 150' **riparian buffer** required when site is located in high quality (HQ) or exceptional value (EV) watersheds. Also requires protection of any existing buffer. A 150' **riparian forest buffer** required when the site is located in HQ or EV category 4 or 5 impaired stream watershed.
102.14(a)
 - 86,000 – stream miles in PA
 - 26,000 – miles designated HQ or EV – requires **riparian buffer**
 - 700 – miles designated HQ/EV category 4 or 5 impaired – requires **riparian forest buffer**
- Buffers must be **protected in perpetuity** through deed restrictions, conservation easements, local ordinance, or permit conditions. Proof should be submitted with the NOT. **102.14(g)**
- A **stream ReLeaf form** must be submitted to WCD or DEP within one year of buffer establishment
102.14(h)
- **Temporary stabilization** must be applied to a site when cessation of earth disturbance activities will exceed 4 days. **102.22**
- A municipality or county which issues building or other permits shall **notify the WCD or DEP within 5 days** of receipt of the application for a permit involving an earth disturbance activity consisting of 1 acre or more. **102.42**
- With the exception of local stormwater approvals or authorizations, **a municipality or county may not issue a building or other permit** approval to those proposing or conducting earth disturbance activities requiring a DEP permit until the WCD or DEP has issued the E&S or individual NPDES permit, or approved coverage under the general NPDES permit. **102.43**
- **New technologies** must be submitted to Darl Rosenquest/DEP for approvals. WCD cannot grant approvals.

For further information, please contact



J. Roy Houston Conservation Center
218 Donohoe Road
Greensburg, PA 15601-9217
Phone: 724-837-5271
Administrative FAX: 724-552-0143 Technical FAX: 724-837-4127
email: wcd@wcdpa.com website: www.wcdpa.com