

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – December 20, 2017

The Manor Borough Council held its monthly business meeting on Wednesday, December 20, 2017 at 7:00 P.M., in the Manor Borough Building.

Council President, Mr. Brian Woy, called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

(Present)	Brian Woy, President	Mike Matrisch, Vice President
	Dawn Lynn	Christine Marchand
	Terry Nemitz	Jeremy Dixon, Mayor
	Ed Antonacci, Engineer	John Campfield, Solicitor
(Absent)	Bruce Hartman	Steve Ira
	Edwin Howley, Planning & Zoning Office	Mike Radakovich, Tax Collector
	George Valmassoni, Chief of Police	

Minutes – A motion “to accept the minutes of the meeting held on November 15, 2017, as read” was made by Ms. Lynn, and seconded by Mr. Nemitz. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Dixon) – The low light shooting is complete which makes it the fourth shoot for the year. “Shop With A Cop” was held December 20. There were 3 recipients accompanied by Mr. Dixon and 2 Manor Police Officers.

Solicitor’s Report (Mr. Campfield) – Mr. Campfield wished everyone Happy Holidays.

Engineer’s Report (Mr. Antonacci) – None.

Planning & Zoning Officer’s Report (Mr. Howley) – None.

Borough Manager’s Report (Mr. Lapia) – Everything has been outfitted on the new Public Works truck and it is ready to go.

Treasurer’s Report – A motion “to approve the Treasurer’s Report for the month of November 2017, as prepared” was made by Ms. Lynn and seconded by Mr. Matrisch. The motion carried unanimously.

Tax Collector’s Report – A motion “to approve the Tax Collector’s report for the month of November 2017, as prepared by Mr. Radakovich” was made by Ms. Lynn and seconded by Mr. Matrisch. The motion carried unanimously.

Committee Reports

Administration (Mr. Nemitz) – None.

Finance (Mr. Ira) – None.

Parks & Recreation (Mr. Hartman) – None.

Personnel (Ms. Marchand) – None.

Planning & Zoning (Ms. Lynn) – None.

Public Safety (Mr. Woy) – None.

Public Works (Mr. Matrisch) – None.

Unfinished Business

- Consideration “to adopt Ordinance 574-17-05 regulating Municipal Waste.” Ms. Lynn motioned to adopt Ordinance 574-17-05 regulating Municipal Waste. Seconded by Mr. Matrisch, the motion carried unanimously.
- Discussion on PA Small Water and Sewer Grant. Mr. Lapia proposes replacing sewer lines on Oak Street from Gregory Drive down to Race Street. Mr. Matrisch motioned for the Borough to apply for the PA Small Water and Sewer Grant for Oak Street. Seconded by Ms. Lynn, the motion carried unanimously.

New Business

- Consideration “to adopt Borough Budget for 2018.” Ms. Lynn motioned to adopt the 2018 Budget with changes for General Liability and Workers Comp Insurance. Seconded by Mr. Matrisch, the motion carried unanimously.
- Consideration “to adopt Ordinance 575-17-06 setting tax mills for 2018.” Ms. Lynn motioned to adopt Ordinance 575-17-06 setting the tax millage rate at 16.5. Seconded by Mr. Nemitz, the motion carried unanimously.
- Consideration “to set meeting dates for 2018.” Ms. Lynn motioned to adopt and advertise the Council meeting dates for 2018. Seconded by Mr. Nemitz, the motion carried unanimously.
- Consideration “to name the Penn Trafford News as the official Borough newspaper.” Mr. Matrisch motioned to name the Penn Trafford News as the official Borough newspaper for 2018. Seconded by Mr. Nemitz, the motion carried unanimously.
- Consideration “to adopt Ordinance 576-17-07 accepting land and easements in Sandywood Place.” Ms. Lynn motioned to adopt Ordinance 576-17-07 accepting the land and easements in Sandywood Place for the retention ponds. Seconded by Mr. Matrisch, the motion carried unanimously.
- Consideration “to request exemption from taxes for Sandywood Place retention pond properties.” Mr. Matrisch motioned to request exemption from taxes for the Sandywood Place retention pond properties. Seconded by Mr. Nemitz, the motion carried unanimously.
- Consideration “to adopt Resolution 2017-12 setting sewer rates for 2018.” Ms. Lynn motioned to adopt Resolution 2017-12 setting sewer rates for 2018. Seconded by Mr. Nemitz, the motion carried unanimously.
- Requests from the Manor VFD for use of the Community Room. The Manor VFD Banquet is January 27, 2018. Ms. Lynn motioned to allow the Manor VFD free use of the Community Room for the banquet, but pay the \$75 cleaning fee. Seconded by Mr. Matrisch, who also offered to pay the \$75 cleaning fee, the motion carried unanimously. Ms. Lynn then motioned to allow the Manor VFD free use of the Community Room, but pay the \$75 cleaning fees for the 2018 Lenten Fish Fries on February 14, 16, 23 and March 2, 9, 16, 23, and 30. Seconded by Mr. Matrisch, the motion carried unanimously.

Correspondence

- Sable Kennels

Payment of Bills – A motion “to approve payment of the bills as of December 20, 2017, as presented” was made by Ms. Lynn and seconded by Mr. Matrisch. The motion carried unanimously.

Public Comment – None.

Ms. Dawn Lynn thanked the members of Council who are finishing their term and welcomed the new Council members replacing them.

Mr. Woy thanked Mr. Matrisch and Mr. Nemitz for their time on council and wished everyone a Merry Christmas/Happy Holiday and Happy New Year.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Mr. Nemitz and seconded by Ms. Lynn. The motion carried unanimously. The meeting adjourned at 7:28 P.M.

Joseph N. Lapia
Borough Manager