

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – August 15, 2018

The Manor Borough Council held its monthly business meeting on Wednesday, August 15, 2018 at 7:00 P.M., in the Manor Borough Building.

Council President, Mr. Brian Woy called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

(Present)	Brian Woy, President	Bruce Hartman, Vice President
	Dave Gongaware	Ralph Hensell
	Dawn Lynn	Christine Marchand
	Jim Vacha	Jeremy Dixon, Mayor
	Ed Antonacci, Engineer	John Campfield, Solicitor
(Absent)	George Valmassoni, Chief of Police	Mike Radakovich, Tax Collector
	Edwin Howley, Planning & Zoning Office	

Minutes – A motion “to accept the minutes of the meeting held on July 18, 2018, as read” was made by Mr. Gongaware, and seconded by Ms. Lynn. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Dixon) – The Mayor presented the monthly police report for July. Mr. Dixon thanked the Borough Manager and Administrative Assistant for their help in purchasing the drone for Emergency Management and he hopes to have it in service soon.

Solicitor’s Report (Mr. Campfield) – None

Engineer’s Report (Mr. Antonacci) – The pre-paving meeting was held August 14, 2018 with Derry Construction. Paving will begin Tuesday August 21, 2018 and should be completed by Labor Day. Mr. Antonacci expects to bring in bids for the playground parking lot project as part of the 2018 Dirt and Low Volume Road Grant for the next meeting.

Planning & Zoning Officer’s Report (Mr. Howley) – None.

Borough Manager’s Report (Mr. Lapia) – None.

Treasurer’s Report – A motion “to approve the Treasurer’s Report for the month of July 2018, as prepared” was made by Mr. Gongaware and seconded by Mr. Vacha. The motion carried unanimously.

Tax Collector’s Report – A motion “to approve the Tax Collector’s report for the month of July 2018, as prepared by Mr. Radakovich” was made by Ms. Lynn and seconded by Mr. Hensell. The motion carried unanimously.

Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – None.
- **Finance** – None.
- **Personnel** – There will be a meeting with the Teamsters to discuss the Police Contract Tuesday, August 21, 2018.
- **Planning & Zoning** – The Planning Commission will not meet Monday August 20, 2018.
- **Public Safety** – Mr. Gongaware wanted to know if the Borough sprays for mosquitos. Mr. Lapia responded it had been done in the past, but mainly along Wegley Stretch and the Borough was

splitting the cost with Hempfield Township. The Borough has not sprayed for mosquitos for many years.

Unfinished Business

- Consideration “to adopt Fee Resolution 2018-09.” Ms. Lynn motioned to adopt Fee Resolution 2019-09, increasing fees relating to Building and Zoning and others. Seconded by Mr. Gongaware, the motion carried unanimously.
- Consideration “to adopt Ordinance 578-18-02 amending Chapter 24 of the Code of Ordinances.” Ms. Lynn motioned to adopt Ordinance 578-18-02. Seconded by Mr. Hensell the motion carried unanimously.

New Business

- Consideration “to hire a full time Police Officer”. There were 2 names on the Civil Service Commission Certified List for available candidates. Mr. Hartman motioned to conditionally hire Scott Urias pending the passing of a background check, physical, psychological examination and a drug screen. Seconded by Mr. Gongaware the motioned carried unanimously.
- Consideration “to approve payment request from Daniels Excavating.” Mr. Antonacci recommended the request of \$7,416.00 be paid as the contractor is finishing up the sidewalk caulking. The amount is for the 2 change orders, minus retainage. Ms. Lynn motioned to approve payment of \$7,416.00 to Daniels Excavating for the Curb and Sidewalk project. Seconded by Mr. Hartman the motion carried unanimously.
- Consideration “to adopt Resolution 2018-10 in support of a turnpike slip ramp in Penn Township.” Mr. Hartman motioned to adopt Resolution 2018-10 in support of a turnpike slip ramp in Penn Township. Seconded by Mr. Hensell, the motion passed by majority. Ms. Lynn voted “No”.
- Presentation from the Manor Volunteer Fire Department on the purchase of a new fire engine. Manor Volunteer Fire Department Chief Greg Stutz previously forwarded the presentation to council, but reviewed the presentation at the meeting. Mr. Stutz stated the Manor Fire Department wants to replace its current engine as it is old and facing major repairs. He reviewed the specifications and features, the benefits of a new fire engine, the cost and the proposed financing. The cost is expected to be between \$500,000 and \$525,000. The VFD is asking the Borough to pay for 50% of the cost by taking a 10 year loan with an estimated cost to the Borough of \$29,000.00 depending on financing. There was much discussion amongst Council, the Mayor and the Manor VFD Chief.
- Request from Manor Lions for Community Room Rental Fee Refund. The Manor Lions rented the Community Room on August 13, 2018 and was unable to ask Council to waive the rental fee due to the late date. They are requesting their rental fee be refunded minus the \$75 cleaning fee. Ms. Marchand motioned to refund \$125 to the Manor Lions. Seconded by Mr. Gongaware, the motion carried unanimously.
- Consideration “to adopt Resolution 2018-11 reappointing Christine Guthrie to the Civil Service Commission. Mr. Gongaware motioned to reappoint Christine Guthrie to the Civil Service Commission. Seconded by Ms. Lynn, the motion carried unanimously.

Correspondence

- None.

Payment of Bills – A motion “to approve payment of the bills as of August 15, 2018, as presented” was made by Ms. Lynn and seconded by Mr. Hensell. The motion carried unanimously.

Ms. Lynn motioned to go into Executive Session for matters of Personnel and potential litigation. Seconded by Ms. Marchand, the motion carried unanimously at 8:21 P.M.

A motion to exit Executive Session and return to the meeting was made by Mr. Hensell and seconded by Ms. Lynn. The motion carried unanimously at 10:00 P.M.

Mr. Hartman motioned to appoint alternates to the Civil Service Commission. Seconded by Ms. Lynn, the motion carried unanimously.

Public Comment – None.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Mr. Hensell and seconded by Ms. Lynn. The motion carried unanimously. The meeting adjourned at 10:02 P.M.

Joseph N. Lapia
Borough Manager