

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – May 19, 2021

The Manor Borough Council held its monthly business meeting on Wednesday, May 19, 2021 at 7:00 P.M., in the Manor Community Room.

Roll Call of Attendance:

(Present)	Dawn Lynn, Vice President	Ralph Hensell
	Dave Gongaware	Mike Matrisch - Mayor
	Christine Marchand	Ed Antonacci, Engineer
	John Campfield, Solicitor	Mike Radakovich, Tax Collector
(Absent)	Bruce Hartman, President	
	Jim Vacha	Brian Woy
	Jason Krainbucher, Zoning Office	George Valmassoni, Chief of Police

Mr. Gongaware motioned to remove from the agenda and table the agenda items 14A – Stormwater Maintenance Ordinance and 15C – Discussion on Renting the Manor Community Room until the June meeting when all members of Council can be present. Seconded by Ms. Marchand, the motion carried unanimously.

Minutes – A motion “to accept the minutes of the meeting held on April 21, 2021, as read” was made by Ms. Marchand, and seconded by Mr. Hensell. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Matrisch) – None.

Solicitor's Report (Mr. Campfield) – None.

Engineer's Report (Mr. Antonacci) – None.

Planning & Zoning Officer’s Report (Mr. Krainbucher) – None.

Borough Manager’s Report (Mr. Lapia) - None.

Treasurer's Report – A motion “to approve the Treasurer's Report for the month of May 2021, as prepared” was made by Mr. Hensell. The motion was seconded by Mr. Gongaware. The motion carried unanimously.

Tax Collector's Report – A motion “to approve the Tax Collector’s Report for the month of May 2021, as prepared” was made by Mr. Gongaware and seconded by Mr. Hensell. The motion carried unanimously.

Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – Mr. Lapia commented 2 pieces of equipment still need to be installed at the playground. The poured in place material is delayed and the installer is hopeful it will arrive within the next week.
- **Finance** – None.
- **Personnel** – None.
- **Planning & Zoning** – None.
- **Public Safety** – None.

New Business

- Consideration “to Hire Summer Playground Supervisors.” Mr. Gongaware motioned to approve the hiring of Sydney Marchand, Annarose Pipak, and Eva Zigarovich as playground supervisors for the 2021 Summer Playground Program. Seconded by Mr. Hensell, the motion carried. Ms. Marchand abstained.
- Consideration “to award contract for Street Paving Project for 2021.” Mr. Antonacci recommended Council accept the lowest bid from Mele & Mele as they have done work in the Borough and have done a good job. The streets to be paved are Ash, Brush, South Railroad, Meyer, and Brush Creek Extension. A curb will be constructed on Ash street to help control water run off and trash. Mr. Gongaware motioned to award the Street Paving Project contract to Mele & Mele, who had the lowest bid of \$121,725. Seconded by Mr. Hensell, the motion carried unanimously.

Correspondence – None.

Payment of Bills – A motion “to approve payment of the bills as of May 19, 2021, as presented” was made by Mr. Gongaware and seconded by Mr. Hensell. The motion carried unanimously.

There was no Executive Session.

Citizen Comments – Jerilyn Lewis of 19 Harding Street, Manor handed a Citizen Concern Form to the Council Members present, and had copies for Council Members not present. Mr. Lapia reminded Ms. Lewis from a previous discussion the Citizen Concern Form is to be submitted to the Borough Office and not for Council Members. The Borough Office then submits the form to the appropriate person. Council response to Ms. Lewis’s Concern Form will be postponed to the June Council meeting.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Ms. Marchand and was seconded by Mr. Hensell. The motion carried unanimously. The meeting adjourned at 7:13 P.M.

Joseph N. Lapia
Borough Manager