

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – May 16, 2018

The Manor Borough Council held its monthly business meeting on Wednesday, May 16, 2018 at 7:00 P.M., in the Manor Borough Building.

Council President, Mr. Brian Woy called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

(Present)	Brian Woy, President	Bruce Hartman, Vice President
	Dave Gongaware	Ralph Hensell
	Dawn Lynn	Christine Marchand
	Jim Vacha	
	Ed Antonacci, Engineer	John Campfield, Solicitor
(Absent)	Jeremy Dixon, Mayor	George Valmassoni, Chief of Police
	Edwin Howley, Planning & Zoning Office	Mike Radakovich, Tax Collector

Minutes – A motion “to accept the minutes of the meeting held on April 18, 2018, as read” was made by Mr. Gongaware, and seconded by Ms. Lynn. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Dixon) – None.

Solicitor’s Report (Mr. Campfield) – None.

Engineer’s Report (Mr. Antonacci) – Three bids were received for the 2018 Paving Project on Monday May 14th. Derry Construction was the lowest bidder.

Planning & Zoning Officer’s Report (Mr. Howley) – None.

Borough Manager’s Report (Mr. Lapia) – The Borough received a request for a change in zoning classification for 364 Manor Harrison City Road. It is currently zoned R-1 and they are requesting a change to Light Industrial, I-1. This request has gone to the County for review and the request now goes to the Manor Planning Commission. The Solicitor reviewed the process for rezoning. Ms. Lynn motioned to hold a Public Hearing June 20, 2018 at 6:30 P.M., prior to the regularly scheduled Council Meeting, to discuss the request of rezoning 364 Manor Harrison City Road from an R-1 to an I-1. Seconded by Mr. Hartman, the motion carried unanimously. Ms. Lynn then motioned to consider advertising and adopting an Ordinance to change the Borough’s Zoning map June 20, 2018. Seconded by Mr. Hartman, the motion carried unanimously. In another matter, Mr. Lapia noted the rubber mulch needs to be ordered for the playground. Mr. Gongaware motioned to order and purchase 30 tons of rubber mulch for the Manor playground from Blairsville Environmental Rubber. Seconded by Mr. Vacha, the motion carried unanimously. The Borough received half of the grant money from the Conservation District in the amount of \$25,000 for the Dirt and Low Volume Grant to improve the parking lot in the park. Work will begin as soon as the playground is completed. Work began on replacing the sidewalk in front of the Borough Office. Mr. Woy asked about the work being done on Manor Harrison City Road by MAWC. Mr. Lapia noted according to MAWC, Manor Harrison City Road will not be paved until August 2018.

Treasurer’s Report – A motion “to approve the Treasurer’s Report for the month of April 2018, as prepared” was made by Mr. Gongaware and seconded by Mr. Hensell. The motion carried unanimously.

Tax Collector's Report – A motion “to approve the Tax Collector’s report for the month of April 2018, as prepared by Mr. Radakovich” was made by Ms. Lynn and seconded by Mr. Hensell. The motion carried unanimously.

Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – None.
- **Finance** – None.
- **Personnel** – The Police Contract is under negotiations. The Personnel Committee met in April and sent suggestions to the Union. There has been no reply from the Union. Mr. Lapia will get dates from the Union for a meeting.
- **Planning & Zoning** – The Planning Commission will meet May 21, 2018 to continue with SALDO review and revision.
- **Public Safety** – Mr. Gongaware reported he received an email from Lisa Myers regarding a complaint about speeding school buses on Rowe Road. Mr. Lapia noted Ms. Myers had called the office and her complaint was forwarded to the Police Chief who was supposed to talk to the people at the bus garage. Mr. Lapia also commented that people have a perception the speed limit on Rowe Road is 25 mph, and it is not. There is a 5 ton weight limit.

Unfinished Business

- None

New Business

- Consideration “to award street paving contract.” Three bids were received. The lowest bid came from Derry Construction at \$228,143.50. Work is to begin August 20, 2018, with gas lines lowered as needed. Mr. Gongaware motioned to award the contract to Derry Construction for \$228,143.50. Seconded by Ms. Lynn, the motion carried unanimously.
- Consideration “to hire summer playground supervisors.” Free lunches will be available this year. Matthew Fawcett will be returning from last year. Katelyn Pedder worked for Penn Township last year and was recommended by PTARC’s Linda Bires. Ms. Lynn motioned to hire Matthew Fawcett and Katelyn Pedder for the 2018 Summer Playground Program. Seconded by Mr. Gongaware, the motion carried unanimously.
- Consideration “to hire summer Public Works Employees.” Mr. Lapia was waiting to see if the summer help from last year would be returning. Michael Spino indicated his interest in returning. Mr. Lapia also recommended another Borough resident, Daniel Tschudy, who lives on Crimson Drive. Mr. Hartman noted Citizen’s Comments should be reviewed before a motion is entered. Mr. John Hollister of 180 Oak Street, Manor claims the Borough Manager refused to give a job application to a disabled person. He then stated he went to the Borough Office to get a Burn Permit and picked up a job application. Mr. Hollister intends to take legal action as he feels his son is being discriminated against. Ms. Linda Dawson of 209 Amberwood Drive, Irwin, the mother, also asserts the Borough Manager only hires friend and family. Mr. Gongaware asked if we have job descriptions for summer help. Mr. Lapia said there are no job descriptions for any of the Borough employees. Ms. Lynn motioned to table the hiring pending Personnel Committee Review. Seconded by Mr. Gongaware, the motion carried unanimously.
- Request from State Representative Dunbar for use of the Park Pavilion. Mr. Hensell motioned to permit State Representative Dunbar free use of the Manor Park Pavilion September 29, 2018 for the annual Child Health & Safety Expo. Mr. Vacha stated a concern about cleaning up the park after the event. Mr. Lapia noted this is an annual event and there has been no issue in the past. Seconded by Mr. Gongaware, the motion carried unanimously.

Correspondence

- Sable Kennels
- Thank you cards from Nik Miller and Joe Lapia

Payment of Bills – A motion “to approve payment of the bills as of May 16, 2018, as presented” was made by Mr. Gongaware and seconded by Mr. Hensell. The motion carried unanimously.

A motion to go into Executive Session for matters of Personnel and potential litigation was made by Ms. Lynn and seconded by Ms. Marchand. The motion carried unanimously at 7:47 P.M.

A motion to exit Executive Session and return to the meeting was made by Mr. Hensell and seconded by Ms. Lynn. The motion carried unanimously at 8:49 P.M.

Public Comment – John Novicki, 110 Fairview Drive, Manor, has concerns about the new trash collection service through Advanced Disposal. He has had many issues since April with trash. eWaste and recyclables not being picked up in a timely manner. This week, Advanced Disposal was not picking up grass clippings, despite Manor’s contract specifically stating grass clippings are considered municipal waste. Mr. Novicki encouraged Council to reopen the contract and get a new garbage contractor citing breach of contract. He is tired of their excuses and calling customer support results in a long wait.

Frank Febraro of 60 Observatory Street, Manor felt council’s return of the security deposit for damage done to the Community Room was short changing the Borough.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Mr. Gongaware and seconded by Ms. Lynn. The motion carried unanimously. The meeting adjourned at 8:57 P.M.

Joseph N. Lapia
Borough Manager