

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – February 17, 2021

The Manor Borough Council held its monthly business meeting on Wednesday, February 17, 2021 at 7:00 P.M., via a Zoom online meeting due to pandemic mitigation.

Roll Call of Attendance:

(Present)	Dawn Lynn, Vice President	Dave Gongaware
	Ralph Hensell	Christine Marchand
	Jim Vacha	Brian Woy
	Mike Matrisch - Mayor	John Campfield, Solicitor
	Ed Antonacci, Engineer	Mike Radakovich, Tax Collector
(Absent)	Bruce Hartman, President	Jason Krainbucher, Zoning Office
		George Valmassoni, Chief of Police

Minutes – A motion “to accept the minutes of the meeting held on January 20, 2021, as read” was made by Mr. Gongaware, and seconded by Mr.Hensell. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Matrisch) – The mayor reported the new Dodge Durango has been received and placed into service. It will be decal and wrapped at a later date.

Solicitor’s Report (Mr. Campfield) – None.

Engineer’s Report (Mr. Antonacci) – Mr. Antonacci and his staff have been surveying for the 2021 street paving project and have started prepared drawings.

Planning & Zoning Officer’s Report (Mr. Krainbucher) – None.

Borough Manager’s Report (Mr. Lapia) – Mr. Lapia reported the Borough received a check for \$1,000 donation from NextTier Bank for the new playground.

Treasurer’s Report – A motion “to approve the Treasurer’s Report for the month of January 2021, as prepared” was made by Mr. Vacha and seconded by Mr. Hensell. The motion carried unanimously.

Tax Collector’s Report – A motion “to approve the Tax Collector’s Report for the month of January 2021, as prepared” was made by Mr. Gongaware and seconded by Ms. Marchand. The motion carried unanimously.

Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – Mr. Gongaware reported that the VFD sent information to maintain their ISO rating but the ISO Auditor reported the information was not sufficient to keep the rating at 4. It will be published as a 5.
- **Finance** – None.
- **Personnel** – None.
- **Planning & Zoning** – None.
- **Public Safety** – Mr. Woy reported the new Dodge Durango is in service. There was a decision on new decal design which will cost \$1,300 per vehicle. The Mayor offered his \$1,000 annual salary to help pay for the decals. Mr. Gongaware motioned to proceed with the new decal design for both police vehicles. Seconded by Mr. Vacha, the motion carried unanimously.

Vice President Dawn Lynn thanked the Manor Public Works Department for their work plowing and salting the streets during the recent snows. She reminded people their sidewalks and driveways should be cleared.

Mr. Vacha motioned to return to in-person Council meetings beginning with the March Council meeting. Seconded by Mr. Gongaware, the motion carried unanimously.

Chief George Valmassoni sent an email to Mr. Woy listing the items that need repaired at the Police Station. If the police station is not going to move, then he would like these items repaired.

Unfinished Business

None

New Business

- Consideration “to award Solid Waste Contract.” After much discussion regarding the options for curbside pick-up, Ms. Marchand wanted no curbside recycling as recycling has become more restrictive; Ms. Lynn wanted hazardous household waste pick up without recycling; Resident Ms. Jerilyn Lewis interjected and asked if the Borough could make a donation to Westmoreland Cleanways for recycling; Mr. Woy is in favor of recycling; Mr. Vacha noted it would cost \$80,000 more for curbside recycling over the 3-year contract; Mr. Gongaware agreed with Mr. Vacha feeling curbside recycling is too expensive given the restrictions of items now accepted. Mr. Hensell motioned to award the contract based on no recycling and no household hazardous waste. Seconded by Mr. Vacha, the motion passed by majority. Mr. Woy voted “No”. The contract was awarded to Westmoreland Sanitary Landfill LLC who submitted the lowest bid for the contract period 2021-2023 with an option year of 2024.
- Discussion on Rental Property Inspections and Occupancy Permits. Due to numerous complaints in the Borough, the Building Inspector asked Council to consider implementing property inspections on rental units and issuing occupancy permits on change of ownership. Ms. Lynn and Mr. Hensell requests the building inspector provide more information for the March Council meeting.
- Consideration “to approve Resolution 2021-04, Records Destruction.” Mr. Hensell motioned to approve Resolution 2021-04, Records Destruction for 2021. Seconded by Ms. Marchand, the motion carried unanimously.
- Consideration “to declare 6 used Goodyear Tires and 6 wheel rims as surplus property.” Mr. Gongaware motioned to declare 6 used Goodyear Tires and 6 wheel rims as surplus property. Seconded by Mr. Vacha, the motion carried unanimously.
- Consideration “to approve Sequestered Funds Agreement for Crimson Phase III pond and Woods of Brandywine Phase V pond with Patriot USA and Brandywine Recovery LP.” Mr. Hensell motioned to table the consideration until after executive session. Seconded by Mr. Gongaware, the motion carried unanimously.

Correspondence – None.

Payment of Bills – A motion “to approve payment of the bills as of February 17, 2021, as presented” was made by Mr. Gongaware and seconded by Mr. Hensell. The motion carried unanimously.

Mr. Gongaware motioned to go into Executive Session for personnel matters and matters of potential litigation. Seconded by Mr. Hensell, the motion carried unanimously at 7:55 P.M. The Zoom meeting was suspended, and the Executive Session was handled via conference call. Mr. Vacha motioned to return to the meeting from Executive Session. Seconded by Mr. Hensell, the motion carried unanimously at 8:19 P.M.

Mr. Gongaware motioned to approve the Sequestered Funds Agreement for the Crimson Pond III pond and the Woods of Brandywine Phase V pond with Patriot USA and Brandywine Recovery LP, and to give the

Manor Borough Solicitor authority to make changes as needed. Seconded by Mr. Hensell, the motion carried unanimously.

Citizen Comments – Jerilyn Lewis of Harding Street, Manor, noted at the November council meeting President Bruce Hartman mentioned the Borough is looking at other options for the Community Room, and she wanted an update. There is no update at this time.

Susan Forney of Saddle Ridge Court, Manor, is questioning the revised Stormwater Ordinance and wishes to comment. She feels the affected square footage was scaled back unnecessarily. She feels that residents and business owners are asked to pay fees for projects.

Brendan Mason, President of the Manor VFD, wanted to advise the VFD will be having it's fish fries, but it will be drive through only.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Ms. Marchand and was seconded by Mr. Hensell. The motion carried unanimously. The meeting adjourned at 8:45 P.M.

Joseph N. Lapia
Borough Manager