

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – January 20, 2021

The Manor Borough Council held its monthly business meeting on Wednesday, January 20, 2021 at 7:05 P.M., due to technical difficulties, via a Zoom online meeting due to pandemic mitigation.

Roll Call of Attendance:

(Present)	Bruce Hartman, President Dave Gongaware Jim Vacha Mike Matrisch - Mayor Ed Antonacci, Engineer	Dawn Lynn, Vice President Christine Marchand Brian Woy John Campfield, Solicitor Mike Radakovich, Tax Collector
(Absent)	Ralph Hensell	Jason Krainbucher, Zoning Office George Valmassoni, Chief of Police

Minutes – A motion “to accept the minutes of the meeting held on January 20, 2021, as read” was made by Mr. Gongaware, and seconded by Ms. Lynn. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Matrisch) – None.

Solicitor's Report (Mr. Campfield) – None.

Engineer's Report (Mr. Antonacci) – None.

Planning & Zoning Officer’s Report (Mr. Krainbucher) – None.

Borough Manager’s Report (Mr. Lapia) – Mr. Lapia reported that he, the Solicitor, and the Engineer have been working on the updated Stormwater Management Ordinance, modeled after the County’s recommended document. A draft was sent to Council in September for review and comments. After discussion Council stated they were okay with advertising the completed draft ordinance for adoption at the February meeting.

Treasurer's Report – A motion “to approve the Treasurer's Report for the month of December 2020, as prepared” was made by Ms. Lynn and seconded by Ms. Marchand. The motion carried unanimously.

Tax Collector's Report – A motion “to approve the Tax Collector’s Report for the month of December 2020, as prepared” was made by Ms. Lynn and seconded by Mr. Woy. The motion carried unanimously.

Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – None.
- **Finance** – None.
- **Personnel** – None.
- **Planning & Zoning** – None.
- **Public Safety** – Mr. Woy reported the Shorkey Auto Group began working on upfitting the Dodge Durango last week and is hopeful the vehicle will be completed soon. As soon as the radios are removed from the Taurus and the door dent is fixed, the vehicle will be sold to Avonmore Borough. Ed Grant from Penn Township Ambulance conveyed his gratitude and appreciation for the additional \$3,000 the Borough gave them at the end of 2020. It helped them pay for badly needed EKG machines.

Unfinished Business

None

New Business

- Consideration “to approve Resolution 2021-01 re-appointing Earl K. Miller to the ZHB.” Ms. Lynn motioned to approve Resolution 2021-01 re-appointing Earl K. Miller to the Manor Zoning Hearing Board. Seconded by Mr. Gongaware the motion carried unanimously.
- Discussion on updating VFD Funding Resolution. Mr. Woy noted the changes to proposed Resolution 2021-03 that would replace Resolution 2014-04 that sets procedures for budgeting, accounting, and funding for the Manor VFD. Pending some minor revisions, the motion was postponed until later in the meeting.
- Discussion on 2021 Street Paving. Mr. Lapia noted the roads in the Borough are in pretty good shape. For 2021 he and the Engineer propose the following streets be paved: South Railroad, Meyers, Brush, Brush Creek Road Extension and Ash. In addition, a 100-foot 8-inch curb, to be installed on Ash, parallel to the Railroad tracks, to help reduce the debris coming from the railroad tracks and to deter ATVs. There is also a water run off issue from the railroad and Norfolk Southern has offered to put in a small earthen dam to help mitigate. Since the borough received a Growing Greener Grant to redo the Borough Building parking lot, the guard rail lining the front of the parking lot can be repurposed to Ash Street. The budgeted cost is \$153,000. Mr. Gongaware motioned to approve the proposed street paving for 2021 and to have the Engineer to proceed with bid packages. Seconded by Ms. Lynn, the motion carried unanimously.
- Discussion on Solid Waste Bid Package. After much debate, Council decided, as part of the Solid Waste Bid Package, to include a rate for recycling despite the reduced type of material accepted for recycling, and to have leaf/yard waste pick up in the Second Quarter twice and Fourth Quarter three times. Ms. Lynn motioned to accept the changes and advertise the bid package. Seconded by Mr. Woy, the motion carried unanimously.
- Consideration “to approve Resolution 2021-02 adopting Westmoreland County Hazard Mitigation Plan”. Ms. Lynn motioned to approve Resolution 2021-02 adopting the Westmoreland County Hazard Mitigation Plan. Seconded by Ms. Marchand the motion carried unanimously.

Mr. Woy motioned to approved Resolution 2021-03, repealing Resolution 2014-04 setting new procedures for Budgeting, Accounting, and Funding for the Manor Volunteer Fire Department. Seconded by Mr. Gongware, the motion passed unanimously.

Correspondence – None.

Payment of Bills – A motion “to approve payment of the bills as of January 20, 2020, as presented” was made by Ms. Lynn and seconded by Mr. Woy. The motion carried unanimously.

Executive Session for personnel matters and potential litigation matters would be held at a separate Zoom meeting after the Council meeting adjourns.

Citizen Comments – None.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Ms. Lynn and was seconded by Mr. Vacha. The motion carried unanimously. The meeting adjourned at 8:03 P.M.

Joseph N. Lapia
Borough Manager